

**MINEOLA CITY COUNCIL MINUTES  
REGULAR MEETING - MINEOLA CITY HALL  
FEBRUARY 25, 2019 5:30 P.M.**

**MEMBERS PRESENT** Mayor Kevin White, Council Members Sue Jones, Jayne Lankford, Mitchell Tuck, Polly Jones and Greg Hollen

**MEMBERS ABSENT** Novada Bigham

**STAFF PRESENT** Mercy Rushing, Cindy Karch, Charles Bittner, Curt Myers, David Madsen, Sherry Vann, Doris Newman and Lynn Kitchens

**OTHERS PRESENT** Allene Doggett, WCIC; Jon Watson, BrooksWatson & Co., PLLC; Hank Murphy, Wood County Monitor

**CALL TO ORDER**

Mayor White called the meeting to order at 5:30 p.m. and confirmed a quorum of the council was present.

Invocation led by Mitchell Tuck and Pledge of Allegiance lead by Greg Hollen

**CITIZEN COMMENT** - none

**PRESENTATIONS AND PROCLAMATIONS** - none

**CONSENT AGENDA**

1. Consider approval of minutes of the City Council Workshop held on January 24, 2019 and Regular City Council meeting held on January 28, 2019.
2. Consider approval of the Financial Statement for the month of January, 2019.
3. Consider approval of the Monthly Investment Report for the month of January, 2019.
4. Consider approval of the Monthly Department Head Reports for the month of January, 2019. (Building Inspections, Code Enforcement, Fire, Police, Main Street, Marketing, Street, Water, Wastewater)
5. Consider approval of a street closure request from the Mineola Band Boosters for a crawfish boil fundraiser, Commerce Street from South Johnson to Line Street, including the Gazebo, on Saturday May 17th.
6. Consider approval of a resolution appointing David Madsen as Safety Coordinator for the City of Mineola.
7. Consider approval of the Mineola Police Department Annual Racial Profile Report for 2018.

Council Member Sue Jones made the motion to approve the consent agenda. The motion was seconded by Council Member Jayne Lankford and carried by a unanimous show of hands.

**DISCUSSION ON ACTION ITEMS, PUBLIC HEARINGS, PRESENTATIONS AND ANNOUNCEMENTS**

**ITEM 8**

Discuss and consider action on an ordinance declaring unopposed candidates in the May 4th General City Election, Elected to Office.

A motion was made by Council Member Sue Jones and seconded by Council Member Jayne Lankford to approve Ordinance 19-02-25-1. There being no further discussion, the motion carried by a unanimous show of hands.

**ITEM 9**

Discuss and consider action to approve the FY 17-18 Annual Audit performed by BrooksWatson, PLLC.

Mr. Jon Watson of BrooksWatson & Co., PLLC presented the council with the FY 17-18 completed audit.

A motion to approve the audit was made by Council Member Jayne Lankford and seconded by Council Member Mitchell Tuck. There being no further discussion, the motion carried by a unanimous show of hands.

**ITEM 11** (taken before item 10)

Consider approval of an ordinance amending Section 2-7 of the Code of Ordinances to replace titles "City Business Administrator", "Business Administrator" or "City Administrator" with "City Manager".

A motion was made by Council Member Sue Jones and seconded by Council Member Jayne Lankford to approve Ordinance 19-02-25-2. There being no further discussion, the motion carried by a unanimous show of hands.

**ITEM 10**

Discuss and consider action on a Professional Services Agreement between the City of Mineola and Brinson Benefits, Inc. and authorize the City Administrator to sign the agreement.

A motion was made by Council Member Jayne Lankford and seconded by Council Member Mitchell Tuck to postpone the vote until after a second workshop could be held on the matter. There being no further discussion, the motion carried by a unanimous show of hands.

**ITEM 12**

Discuss and consider action on a budget amendment for the General Fund to purchase a server for City Hall.

A motion was made by Council Member Sue Jones and seconded by Council Member Jayne Lankford to approve Ordinance 19-02-25-3. There being no further discussion, the motion carried by a unanimous show of hands.

**ITEM 13**

Mayor Comments

Mayor White reminded the council about the Chamber of Commerce Banquet on March 7<sup>th</sup>. Also, Friday the 1<sup>st</sup> the county commissioners will hold a workshop to discuss the WCIC resolution approving the Blue Ribbon Committee.

**ITEM 14**

City Manager Briefing

Mercy Rushing informed the council that Mrs. Karch had attended Basic Economic Development Training in Houston this month. This week long course is an introduction into Economic Development. Also, she presented the Meredith Foundation Grant award letter and their approved projects.

**ADJOURNMENT**

There being no further items for consideration, a motion to adjourn was made and the meeting adjourned.

---

Kevin White, Mayor

ATTEST:

---

Cindy Karch, City Secretary